

**Minutes of ASTA MDDC Board Meeting  
June 12, 2016  
at the home of Julianna Chitwood**

**Present:** Julianna Chitwood, President; Alison Bazala Kim, President-elect; Sachi Murasugi, Treasurer; Kelly Hsu, Mark Pfannschmidt, Jean Provine, Lya Stern, Matthew Tifford  
**Apologies:** Sophie Chang, Lenelle Morse, Vasily Popov, Chris Sanz

**Treasurer's report:** Sachi Murasugi

Balance stands at \$19,910 as of May 31, 2016. Several events for the year 2015-16 have not been settled and the scholarship money for two summer programs has yet to be paid.

**I. Events: Julianna Chitwood**

A list of 16 possible events for year 2016-17 was presented, including the recurring events: Strings Plus, Solo Strings and ASTACAP examinations. Chairs for most events have been determined, but a new coordinator for Solo Strings is needed and helpers are needed for other events.

**II. Stringendo publication: Julianna Chitwood**

Julianna Chitwood proposed we have only one publication (called Handbook) to be distributed around the beginning of the school year, content similar to last year's publication. This would also be available digitally. Our advertisers know this is a reference tool for members and would be looked at throughout the year. Throughout the year communication with members would be through weekly emails, postcard reminders, the website and possibly a Facebook channel.

**III. Web page update: Matthew Tifford**

The main reason for updating is to make the access mobile friendly. New features would be a blog, platform for articles, and the Handbook. Members have expressed interest in having concerts listed there. It was thought comments on the blog would not be allowed for now. Also this could include a teacher-search feature.

**IV-VI. Bylaw revisions and board policies: Julianna Chitwood**

Possible changes: a slack channel will be created for discussions about these changes.

- We should split the Secretary/Treasurer job.
- We would not list positions i.e. instrumental representative, industry liaison, but create them as needed
- We should create a budget committee
- Discussion needed about a nominating committee
- The executive committee determines and authorizes the cost of publications
- Monika Schulz, ASTA's CEO and executive director, can provide us with other organizational procedures not in the by-laws; such as responsibilities and terms of service for board members; and who should be cc'ed in various communications
- Julianna would like to have five rather than three board meetings per year

- Responsibilities of board members will be listed in the Board Policies and Practices Manual

**VII. Continuation of past programs: Julianna Chitwood**

- Continue to subsidize member fees for events
- Continue to budget \$500 for scholarships for SSI and IMIF
- Continue to send regular postcards event reminders, even though cost will increase

Minutes presented by Jean Provine